



Job Description

Job Title	Banksman
Reporting to	Operations Manager
Responsible for	n/a
Department/Location	Operations (yard)
Version/Date	V2, March 2020
Main Purpose & Function	<p>The Banksman will be responsible for directing the movement and loading/unloading of lorries and directing the movement of mobile plant.^[2] The banksman will also control the movements of excavator or other mobile plant, by carefully monitoring the bucket for any obstructions and other vehicle movements and pedestrians</p>
Duties & Responsibilities	<ol style="list-style-type: none"> 1. Ensure the organisation meets the legal requirements when reversing a vehicle 2. Reduce the number and/or cost of accidents caused by reversing vehicles 3. Minimise the amount of reversing and be aware of the dangers caused when reversing 4. Use practical techniques and hand signals to assist drivers in all manoeuvres 5. Will need to use a clear, agreed system of signalling. 6. Will need to be visible to drivers at all times. 7. Will need to stand in a safe position, from which to guide all vehicles without being in the way. 8. Will wear hi visible clothing, such as reflective trousers /shirt/coat, and ensure that any signals are clearly seen. 9. Be fully compliant with PPE requirements of the site 10. Have clear and effective use of the 2-way radio. Communication skills are essential. 11. Report to the Operations Manager and Shift Supervisors on any near miss incidents involving vehicle movements in the yard. 12. Comply with all Health, Safety, HR and Environmental policies and procedures. 13. Ensure no bins/skips get dropped in the main yard. 14. Ensure the one-way system and speed limits are obeyed at all times. 15. Control the holding bays and safe parking of all vehicles on site. 16. Control the ques at the weighbridge/drive in the peak times. 17. Directing deliveries to relevant departments 18. Ensure all personnel are complying with all site PPE requirements 19. Ensure drivers do not leave their vehicles unattended within an undesignated parking area 20. Ensure pedestrian routes are adhered to and under no circumstances people crossing the yard as a cut through 21. The above list is not exhaustive, and the post holder will be required to undertake such tasks as may reasonably be expected within the scope and grading of the post. Job descriptions are regularly reviewed to ensure they are an accurate representation of the post.
Signed (Employee)	
Print Name	
Date	